

**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, NOVEMBER 20, 2019
COMMUNITY AUDITORIUM CONFERENCE ROOM
PAGE 1 OF 3**

1) ROLL CALL:

- a) Commissioners – Brad Bafaro, Mackenzie Johnston Carey, Tammi McLaughlin , Howard Sullivan, Susan Taylor, Glenn VanBlarcom and Paul Waterstreet.
 - i) Absent: Ralph Brown and Kenneth Cobleigh
- b) Staff – Matt Baum and Tom Gamble

2) CITIZEN COMMUNICATIONS: None

3) APPROVAL OF MINUTES: The minutes of the October 16, 2019 meeting were approved.

4) ADDITION/DELETIONS: None

5) OLD BUSINESS:

a) By-Laws Sub Committee Report

- i) Glenn and Tammi updated the template for our commission.
- ii) The Commission voted to accept the changes and now it goes to the City Council for approval.

b) Park Design & Aquatic Center Design Report

- i) PLACE presented the cost design for all four projects.
- ii) Tom will send out the final designs to the Commission.
- iii) The next step will be an evening meeting including all the participants, the final designs, a presentation from PLACE and an opportunity for public comments.

6) NEW BUSINESS:

a) Clean Water Services Projects

i) Jared Kinnear – Fernhill Facilities

- (1) Two new prefab buildings are being installed. One will be a Visitor's Center and the other will house the volunteers and will include a restroom. They are each 16 x 34 or 544 square feet.

(2) Future projects:

- (a) A Greenhouse** that will facilitate a permaculture demonstration area focusing on different plants for yards, gardening and highlighting the fertilizer they make there. The idea is for the 60 volunteers they currently have to collect seeds, propagate plants, install plants and start a native plant program. They would also hold a plant sale as a fundraiser for the wetlands.
- (b) Nature Play area** which would incorporate the large sequoia section they got from the tree that was taken down in Forest Grove.
- (c) Overlook Area** that will frame the trailhead. It will be a loop path/trail that extends into the flood plain, so maybe a concrete surface. This should be completed by late summer, early fall.
- (d) Natural Trail** that will feature a unique uneven surface and a stepping stone bridge. There will not be handrails, so it will not be ADA accessible. The boulders have been put in place and the plants and benches will be installed this winter.

PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, NOVEMBER 20, 2019
COMMUNITY AUDITORIUM CONFERENCE ROOM
PAGE 2 OF 3

- (e) **Large TTM Building** that overlooks the area has been purchased. Future ideas for the space could be a waste water think tank for the Pacific NW or a regional shared space with labs for waste water research.
 - ii) **Rob Emanuel – Gales Creek Enhancement at B Street Pedestrian Trail**
 - (1) This was the last piece of the project which was a joint effort with the City, conceived in 2012-13.
 - (2) The goals for this part of the project were:
 - (a) Restore the bank to stable condition.
 - (b) Place habitat features for fish.
 - (c) Restore native riparian cover.
 - (d) Remove remnants of the railroad trestle.
 - (e) Remove social trails and erosion patterns.
 - (3) This is the most important stream for salmon and winter steelhead in the Northwest area.
 - (4) The heavy rains in mid-September delayed things for about a week and a half. Overall 58,000 lbs. of creosoted wood was removed. Logs were put in at the level of creek and soil lifts were added (willows & pillows). A swale was built which helps improve drainage and should address some of the flooding.
 - (5) In December another 6,000 larger stock plants and grasses will be planted.
 - (6) Next Spring the second phase across the creek will include the building of a swale and punching a hole into the berm to create a natural overflow channel.
- 7) **COMMISSIONER'S REPORTS:**
- a) **Paul:**
 - i) Starting in January there will be some changes to commission appointments and the chair's term. The chair will only be able to serve for 36 months. The next Boards & Commissions meeting will be purely social, no speeches by each commission. Instead each commission will give a presentation at various City Council meetings.
 - b) **Howard:**
 - i) The holiday tree lighting will take place on November 29 at 6:00 p.m. Santa and Mrs. Claus will be in attendance. The Light Parade is December 7 at 5:00 p.m. The staging area has moved to Bonnie Lane.
 - c) **Glenn:**
 - i) The cyclone fence in Forest Glen and the rock work are very well done.
 - d) **Susan:**
 - i) The three memorial trees that are replacing ones that died along Thatcher Road will be planted above the playground area at Thatcher Park. Planting should take place the second week of December.
- 8) **COUNCIL LIAISON REPORT:** None

**PARKS AND RECREATION COMMISSION REGULAR MEETING
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PAGE 3 OF 3**

9) STAFF REPORTS:

a) Matt:

- i) **Moving** into fall and winter and the crew has stopped mowing. A Parks staff member will be going to Light & Power the day after Thanksgiving to help with tree trimming.
- ii) The Rogers bathroom is up and running again.
- iii) The expression swing is up at Lincoln Park, along with a musical piece and a bench. The dedication for this area will be December 16 at 11:00 a.m. in honor of Alice.
- iv) A high school group has been working about once a month to move wood chips to the trails in Thatcher Park.
- v) The practice field at Lincoln Park will close in a week and the large dog park at Thatcher will close soon.

10) ANNOUNCEMENT OF NEXT MEETING: The next meeting will be Wednesday, December 18, 2019 at 7:00 a.m.

11) ADJOURNMENT: The meeting was adjourned at 8:33 a.m.